

Location XPE Pharma & Science, 9 Mureşului Street, Cluj-Napoca

Web www.xpepharmascience.com

Job **Medical Writer** (office-based)

Start April/May 2016

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Function description

- Full-time Medical Writer, with focus on the development of scientific publication materials (e.g. manuscripts, abstracts and slide sets) for the pharmaceutical industry.

Key responsibilities

- Write and edit publications: follow international guidelines; edit documents in terms of content, format, style, grammar, logic and consistency; create tables and figures;
- Ensure document content and style follow the client's and/or journal's requirements;
- Perform literature reviews and searches for background information;
- If needed, prepare a submission package for the journal (including a Cover letter), and prepare responses to peer reviewers' comments;
- Communicate proactively with the client and the team.

Requirements

- Education: scientific PhD;
- High proficiency in spoken and written English;
- Experience in publication writing.

We offer

- An exciting working experience in an international organization;
- An attractive salary package.

To apply, please send us your CV in English (with a list of publications) and a Cover letter.